

## Registration bundle school year 2025-2026

Document translated by Word



## Table of contents

Table of contents	2
1. 31.1. Conditions for final registration	3
1.2. The boarding regulations	3
1.2.1. Privacy legislation, use and publication of images	3
1.3. Boarding fees school year 2025-2026	4
1.3.1. Overview	4
1.3.2. Refunds	4
1.3.3. Defaults	5
1.4. Meals	5
1.5. Special authorisations	6
1.5.1. Boarding school attendance	6
1.5.2. Leisure activities	6
1.5.3. Our arrangements regarding the time of return:	6
1.5.4. Boarding school – school transfer	7
1.5.5. City game, trip to amusement park... (Wednesday activity)	7
1.6. Multi-media and other personal items	7
1.7. Smoking, alcohol and drugs	7
1.8. Extra admissions for boarders +16 years	8
1.9. Adult boarders	8
1.9.1. Additional authorisations	8
2. 102.1. Who?	10
2.2. When do I call whom?	11
3. 124. 135. 14	

# 1. Rules and agreements

## 1.1. Conditions for final registration

You enroll your child in our boarding school today for the 2025-2026 school year  
We thank you for the trust you place in us.

However, keep in mind the following conditions must be met before registration is legally valid and access to our boarding school operation is granted:

- Your child/pupil can only start after payment of the commission fee.
- Your child/pupil can come and furnish the room before his/her start, please make an appointment for this. (For the start on 1 September, a few fixed days have been set aside for this. You will receive an email about this.)
- All documents must be signed and brought to us before the first day of your stay.
- All data must be filled in truthfully.
- All medical and paramedical data must be known by the boarding school at the start of the first day. You also provide a doctor's certificate if necessary.
- You must agree with the boarding school regulations.
- You sign the inventory of the room after checking and before furnishing and using the room.
- ALL accounts of the past year have been settled.
- If assistance is involved with your son/daughter, the AKOP (agreement framework and support plan) must be signed by all parties.

## 1.2. The boarding regulations

The boarding regulations and our pedagogical project can be requested by e-mail. The basic rules can be found in this information bundle.

### 1.2.1. Privacy legislation, use and publication of images

During various activities within the operation of the boarding school, the educators, a camera crew or photographer can take photos, video or television recordings of boarders. We can use these images for our boarding school website, our Social Media and to illustrate our publications.

We can always use group photos. When taking a group photo, the intern always has the chance to move out of the picture. For individual photos, we need your permission.

If you change your mind about individual photos during the school year, and you ask us to remove certain individual photos, we will comply with this in accordance with the privacy law.

We also have camera security in the common areas of the boarding school. These images are only viewed when specific violations are noticed.

### 1.3. Boarding fees school year 2025-2026

#### 1.3.1. Overview

<p>Monthly fee:</p> <ul style="list-style-type: none"> <li>• Sept: <b>€348</b></li> <li>• Oct: <b>€278,40</b></li> <li>• Nov: <b>€278,40</b></li> <li>• Dec: <b>€234,90</b></li> <li>• Jan: <b>€313,20</b></li> <li>• Feb: <b>€234,90</b></li> <li>• Mon: <b>€348</b></li> <li>• Apr: <b>€165,30</b></li> <li>• May: <b>€261</b></li> <li>• Jun: <b>€339,30</b></li> </ul>	<p>Tue, wed, thu: <b>€17.40</b> a day  Fri: <b>€8.70</b> a day  Total of <b>€2801.40</b> for the school year</p> <p>After five days of absence <b>with valid proof</b>, a reduced cost of 5 euros per day will be charged.</p>
<p>Commission (guarantee)  All boarders pay €200 commission fee at registration. This amount is the guarantee for the room and remains until the boarding school is finally left.</p> <p>This will be paid back upon final deregistration, with a reduction in any damage caused.</p> <p>The commission fee is invoiced in August and must be paid before the start at boarding school.</p>	<p><b>€ 200</b></p>
<p>Any additional costs</p> <p>Doctor's and pharmacy costs, possible destruction, replenishing the key in the event of loss, etc. are invoiced separately at the end of the month, together with the invoice for the cost money.  Attention: In case of illness, the intern must stay at home.</p>	<p>Key: 35 euros Badge: 10 euros</p>

You will always receive the invoice at the beginning of the next month.

#### 1.3.2. Refunds

In case of early termination of the stay in the boarding school in the month of June, the full month will be charged.

### 1.3.3. Defaults

The payment conditions stated on the boarding school account apply.

The Act of 4 May 2023 inserting Book XIX "Debts of the consumer" into the Code of Economic Law applies: In the event of non-payment on the due date, a free notice of default will be sent to the consumer in accordance with art. XIX.2 ELC.

In the event of non-payment within the statutory payment term, a 2nd notice of default will be sent, with an increase in the invoice amount by (a) late payment interest, calculated on the sum to be paid, and interest equal to the reference interest rate plus 8 percentage points referred to in art. 5, 2nd paragraph of the Act of 02.08.2002 and (b) lump sum compensation budgeted in accordance with art. XIX.4.2° ELC.

In the event of disputes, the courts of the district of Antwerp, Turnhout division, are competent.

The parents, regardless of their marital status, are jointly and severally liable for payment of the boarding school bill. The boarding school can address each parent separately for the entirety of the school bill. The boarding school does not have to take into account agreements that parents have made or have been determined by the court about the costs and the upbringing of the children. After all, those arrangements are not enforceable against the boarding school. The boarding school account is addressed to the parent where the child is domiciled. If parents ask, they both receive an identical boarding school account. No split boarding school accounts are drawn up. Both parents each owe the remaining amount until the boarding school bill has been paid. The same regulation applies to the tax certificate (e.g. childcare).



### 1.4. Meals

Our meals are ordered from Agape. If your child/pupil has a food allergy and would like a replacement meal, we need a doctor's certificate for this, if we do not have a certificate, Agape does not provide replacement meals.

If possible, you can also provide replacement products yourself. Agreements must always be made with the director of our boarding school for this.

Most of our meals are halal, if a meal is not halal, a vegetarian meal will be ordered for those who choose to eat halal. We do expect that boarders who opt for a replacement meal (dietary, halal, vegetarian) will consume this meal. This choice cannot change during the school year.

Ordering meals outside the boarding school and bringing meals from home is **not allowed**. Only a 'dry' snack (with long shelf life)

may be brought from home, no fresh food, unless otherwise agreed due to allergies and the like.

## 1.5. Special authorisations

### 1.5.1. Boarding school attendance

We expect our boarders to be at boarding school for a whole week. All boarders must be at boarding school on Monday, Tuesday and Thursday after school by 5 p.m. at the latest. On Wednesday at 1 pm.

Deviations are possible in consultation with the director and on presentation of the timetable. From 5 pm to 6 pm there is a study with agenda control.

You can also choose to let your son/daughter go home on Wednesday. If you choose this, your son/daughter can return to boarding school at the following times:

- At 5 p.m.: Your child/pupil will then follow the evening activities of the boarding school.
- At 8 pm: Your child/pupil has eaten and all the study for that evening has taken place.

### 1.5.2. Leisure activities

We are advocates of personal development. That is why we allow boarders to be affiliated with a sports club, academy or therapy. Clear agreements must be made for this.

As a parent, you indicate whether your son/daughter is allowed to make the trip between Talententhuis and the club/academy on a self-employed basis or whether you are responsible for the transfer yourself. -16-year-old boarders can only get permission for a supervised activity, the days, hours and contact person must certainly be passed on. +16-year-old boarders may, if this is allowed by the parents, use a sports, fitness or culture subscription. This can only be done after the evening meal

Any change during the school year is spontaneously communicated by the parents to the principal and educators in writing or by e-mail. Deviations must always be reported in writing or by email by the parents to the director and educators on the Monday before.

The Talententhuis team has the right to limit and/or withdraw this permission if the study results or the behavior of the intern team indicate this. This will be discussed with the parents.

Boarders who make use of this arrangement take into account the time of bedtime.

### 1.5.3. Our arrangements regarding the time of return:

Because we like to respect the rest and sleeping times of our boarders, we ask you to observe the following agreements:

12-13-14 year old: return at 9 pm at the latest (showered and eaten)



15-18+ year old: return at the latest at 10 pm (showered and eaten)

#### 1.5.4. Boarding school – school transfer

The intern goes to school on foot, by personal bicycle or by public transportation without supervision. When moving between the boarding school and the respective schools, the boarders are covered by the normal school insurance. If this is not the case for whatever reason, we as parents take all responsibility and therefore consider neither the board nor the staff of the boarding school responsible. We waive all recourse against boarding school and school and their staff.

#### 1.5.5. City game, trip to amusement park... (Wednesday activity)

It can happen that the boarders play a city game on Wednesdays. The boarders are then allowed to move freely in the city. The boarders have been informed in advance by the educator of the necessary guidelines/rules. Clear agreements are made here. An educator will be at a central point, known by the participating boarders. This educator can be reached on the educator's mobile phone, this number is on our website and is known by our boarders.

### 1.6. Multi-media and other personal items

The intern can use a mobile phone, laptop, tablet and ... at their own risk during the agreed times. During the study, only for study purposes in accordance with the rules of life and always under the supervision of the educators. In the dining room, during meals, the use of multimedia is not allowed.

In the event of violation, the educator/director has the right to take these devices into custody upon arrival of the intern at Talententhuis until departure to school/home. In the event of sanctions, other agreements may apply.

The parent and the intern are responsible for their personal property. If these items are damaged or stolen, the costs cannot be recovered from the boarding school. The costs and/or the compensation for missing objects can never be recovered from the management of the boarding school. These things are always at your own expense. (Consult your insurance)

### 1.7. Smoking, alcohol and drugs

Smoking materials (including vapes), alcohol and drugs are NOT tolerated at the boarding school.

The possession, use, intoxication, dealing, and sharing of alcohol and drugs are strictly prohibited.

Any form of smoking is also prohibited. (e-cigarette, tobacco...)

Smoking products must be stored in a locker upon entry. If this does not happen, everything will be confiscated. The regulations on smoking, alcohol and drugs apply to all boarders. Third parties who enter the boarding school are also subject to it.

The boarding school monitors compliance with this prohibition and can impose a sanction in accordance with the rules of life if violation is established.

## 1.8. Extra admissions for boarders +16 years

Boarders who have reached the age of 16 or are enrolled in the 4th year of secondary education can be granted permanent permission by the parents to leave the boarding school on Wednesday afternoons until 5 p.m. or to take on a student job.

When granting a free Wednesday afternoon, there is a choice between:

first come for lunch at boarding school and then a free afternoon

or

immediately after school.

If your son/daughter would like to have a student job, agreements must always be made with the principal beforehand! When exercising a student job, the boarding school operation must always be taken into account.

During this period, the intern does not use any means of transport, unless the parents have explicitly given permission to do so.

Deviations must always be reported in writing by the parents to the principal and the educators on the Monday before.

In the event of any abuse, the principal reserves the right to withdraw this authorisation in whole or in part.

By granting these permissions, the signatory assumes all responsibility in the event of accidents or abuses and therefore does not consider the staff members of the boarding school responsible, against whom he/she will waive all recourse in the event of an eventuality.

We also inform you that if your son/daughter would imitate your signature, we will not take responsibility for this.

## 1.9. Adult boarders

### 1.9.1. Additional authorisations

Boarders who have reached the full age of 18 years can be granted permanent permission by their parents to leave the boarding school 2 days a week between 6:30 pm and 10:00 pm for cultural or sporting activities. Departure is allowed after completing the study and the meal and this in consultation with the educator/director.

However, if they are in possession of a vehicle, they are not allowed to take minors with them, unless expressly authorised by the parents of the intern concerned. The use of alcoholic beverages is prohibited.

In the event of any abuse, the principal reserves the right to withdraw this authorisation in whole or in part.



By granting these permissions, the parent/guardian assumes all responsibility in the event of accidents or abuses and therefore does not consider the staff members of the boarding school responsible, against which he/she will, if necessary, waive all recourse. We also inform you that if your son/daughter would imitate your signature, we will not take responsibility for this.

#### *1.9.1.1. Privacy legislation +18 years*

This document must be completed by the +18-year-old himself. With this document, the adult gives intern permission to the director and the Talententhuis team to keep the parents informed about his/her well-being and the stay at Talententhuis Turnhout. If the intern refuses to sign this document, it may be possible to deregister.

#### *1.9.1.2. Right to decide +18 years*

When they reach the age of 18, the boarding school provides various opportunities to teach these young people how to deal with independence. However, the scope of this must also be determined by those who continue to exercise parental authority.

Belgian law stipulates that the age of majority starts when one reaches the age of 18. However, this does not mean that parents can no longer exercise control over their children. As long as they live with the parents, they continue to bear responsibility for the actions committed by the adult. For these reasons, we therefore assume in principle that the freedoms offered by the boarding school can only be granted if the person exercising parental authority gives permission for this. Provided that it is expressly stated that the +18-year-old may decide for himself, this can be deviated from.

This document must be signed by the parents of the adult.

## 2. Staff list with contact details

### 2.1. Who?

<b>General</b> Moment.: 014 40 21 80 email: <a href="mailto:info@talententhuisturnhout.be">info@talententhuisturnhout.be</a>
Principal Boarding School: Jelte Claes Phone: 014/40 21 80 Email: <a href="mailto:beheerder@talententhuisturnhout.be">beheerder@talententhuisturnhout.be</a>
Policy Supporter: Charlotte Christoffels e-mail: <a href="mailto:charlotte.christoffels@talententhuisturnhout.be">charlotte.christoffels@talententhuisturnhout.be</a>
Secretariat: Julie Hermans e-mail: <a href="mailto:secretariaat@talententhuisturnhout.be">secretariaat@talententhuisturnhout.be</a>
<i>Educators girls:</i> Phone: 0496 72 28 12  email: Girls 1: Marie Vanfrachem <a href="mailto:marie.vanfrachem@talententhuisturnhout.be">marie.vanfrachem@talententhuisturnhout.be</a>  Girls 2: Bert Hendriks <a href="mailto:Bert.hendriks@talententhuisturnhout.be">Bert.hendriks@talententhuisturnhout.be</a>
<i>Educators boys:</i> Tel: 0496 72 28 16  email: Boys 1: Kim Lambrechts <a href="mailto:kim.lambrechts@talententhuisturnhout.be">kim.lambrechts@talententhuisturnhout.be</a>  Boys 2: Charlien Peeters <a href="mailto:charlien.peeters@talententhuisturnhout.be">charlien.peeters@talententhuisturnhout.be</a>

## 2.2. When do I call whom?

Reason for contact	Who to contact	How to contact	extra
Absences	Educator of the group  Director Boarding School in cc	<b>Preferably via form on the website</b>  Other option: Timely contact => by mail  Last minute => by phone/text message	At the latest on Monday of the week in question!  Weekly change => via the correct special admissions form
Policy advisor	Educator of the group  Policy Supporter	Via mail or phone	
Invoicing	Secretary  Principal Boarding School in cc	By mail	In case of long-term absence: Provide the doctor's certificate in time!
Make an appointment	Principal Boarding School	telephonic	

### 3. Important dates school year 2025 – 2026

01/09/2025	First day of school and also first evening/night at boarding school. Boarders come in after school from 4 pm
27/10- 02/11 2025	Autumn holidays
10/11 -11/11 2025	Armistice Day: boarding school is closed Boarders return to boarding school on Wednesday 12/11 after school.
22/12-04/01 2026	Christmas holidays
16/02-22/02 2026	Spring break
06/04 – 19/04 2026	Easter holidays
30/04 – 01/05 2026	Pedagogical study day + Labour Day: boarding school is closed On Wed 29/04 all boarders go home after school for a long weekend.
14/05 – 15/05 2026	Ascension Day and bridging day: boarding school is closed On Wed 13/05 all boarders go home after school for a long weekend.
25/05/2026	Whitmonday (Pinksteren): boarding school is closed
30/06/2026	The boarding school closes at 11 am on the last day of school

During official holidays and on our GO! Our boarding school is closed during pedagogical study days and optional days off. For boarders who do not go to the Go! schools in Turnhout, other optional and/or pedagogical study days may apply at their school.

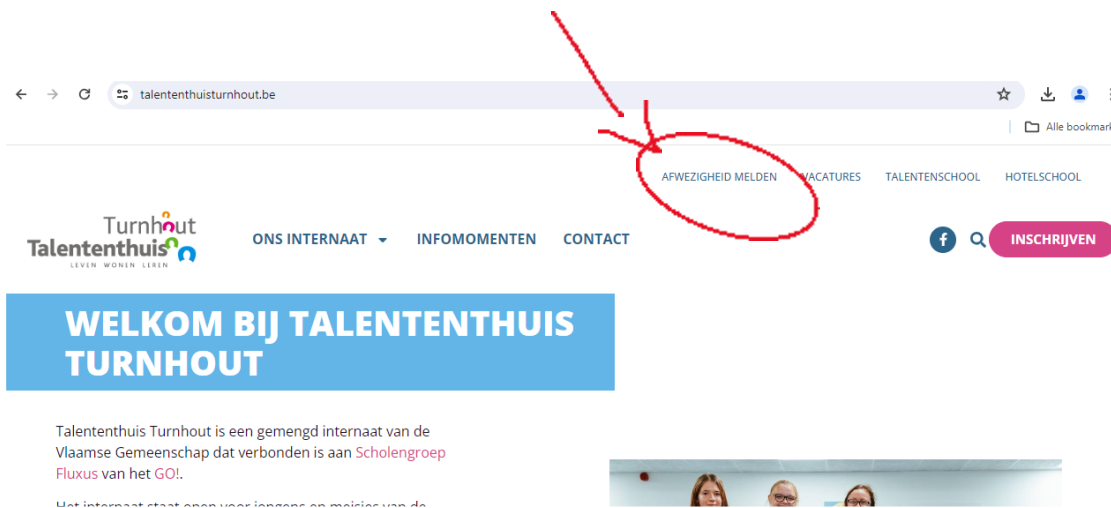
Make your appointment in time for the collection/delivery of luggage from the luggage compartment, if this is not possible on Monday or Friday.

## 4. Report absence

If your child cannot come to the boarding school, you can report the absence via our website. You can do so via this link:

<https://comeros.be/nl/afwezigheidsaanvraag/?KlantID=56&Token=ac5ea583e50e850e18eda14033a1fdbb>

You can also surf to the website [www.talententhuisturnhout.be](http://www.talententhuisturnhout.be) and follow the steps below.



### Talententhuis Turnhout

Via deze pagina kunt u een aanvraag tot afwezigheid indienen voor uw zoon of dochter.

Gelieve alle gegevens correct in te vullen voor een vlotte verwerking.

Voornaam van de intern (zoon of dochter)  Naam

Achternaam van de intern (zoon of dochter)  Naam

Contactpersoon /-gegevens

Contact

Datum van  06/09/2024

Tijd van  11:00

Datum tot en met  06/09/2024

Tot en met  13:00

Aanvraag

Aanvraag tekst

- ☒ Afwezig met toelating  
☐ Afwezig wegens ziekte (doktersbriefje is verplicht)  
☐ Afwezig wegens quarantaine (attest kan toegevoegd worden)

Bijlage uploaden

Geen bestand gekozen

Aanvraag tot afwezigheid

Talententhuis Turnhout



## 5. Still to be taken care of + supplies

If you come to register your son or daughter, you will have to provide some items. This document is a guideline and can help you on your way!

When you come to register, **you should definitely bring the following with you:**

- **Identity card for young people**
- **Identity card of both parents**

Recommended supplies for a 1 week stay at Talententhuis:

### Clothing

Definition	Recommended quantity	X
Undershirt	3 to 4	
Underpants	Minimum 4 + single spare	
Pyjamas	1 and 1 spare	
Socks	Minimum 4 pairs + single spare	
sweater	2	
T shirt	4 to 5	
trousers	2	
shoes	1 pair + extra pair for bad weather	
Sneakers	1 pair for sports during relaxation	
custom jacket	minimum 1	
hat, scarf and gloves	In the winter period	

*TIP! Give packages: 1 for each day + 1 in reserve, so you can't forget anything!*

### Bedding

Definition	Recommended quantity	X
duvet cover 1 pers	1 to put on + 1 reserve	
fitted sheet 1 pers	1 to put on + 1 reserve	
protector 1 pers	1 per season to wash	
Donations 1 pers	1	
Pillow + pillowcase	1	

## Hygiene

Definition	Recommended quantity	X
bathrobe for the shower	1	
Shoes for the shower	1 pair	
Towel	2	
Bath towel	1	
washcloth	Minimum 4 + single spare	
shampoo	1, to be replaced when on	
toothpaste	1, to be replaced when on	
Shower gel	1, to be replaced when on	
deodorant	1, to be replaced when on	
toothbrush	1, replace halfway through the school year	
Brush	1	

## Other

Definition	Recommended quantity	X
Lunch box	1	
Drinking bottle	1	

**Remember to label all items with a name tag!**